

## APPLICATION CHECK LIST LAND / BUILDING PURCHASE

Enclosed Items to be Returned:	Comments:
Completed Loan Application	
Completed Resolution	
Completed Property Inventory Sheet with Appraisal or Current Tax Evaluation	
Completed Elders Information Form	
Completed Loan Contact Form	
Signed Statement of Faith	
Signed Service Guidelines	
Items Provided by Assembly:	
Brief Historical Sketch of Assembly	
Profit & Loss Statement and Balance Sheet for last 3 years, and end of all quarters of current year	
Current Bank Statements for year-end of last 3 years, and end of all quarters of current year	
Copy of original loan application and note (containing terms and conditions) for any outstanding loans with lenders <b>other than</b> Stewards Foundation	
Secretary of State's Certificate	
Articles of Incorporation	
Bylaws	
Signed Construction Contract <b>or</b> Firm Bid from General Contractor for addition and / or improvement work that substantiates loan amount (if applicable)	
Land and / or Building Sales Agreement	
Photos of Land and / or Building	



# LOAN APPLICATION LAND / BUILDING PURCHASE

Assembly Nan	ne:			Date	:		
Street Address	<b>:</b>						
City:			State:		Zip:		
Year Assembly Established: Incorporated: □		ted: ☐ Yes ☐ No	Year Incorp	orated:_			
	CONTACT INFORMATION be available to communicate by en		tion throughout loan proc	cess)			
Name		Street			Phone	(cell)	
City, State, Zip		Email			Phone	(home)	
PROJECT INF	ORMATION:						
Project Descri	ption:						
LOAN CALCU	JLATION:						
A.	Total Project Cost: (Land / Building Purchase / Remo	odeling / Addition, Furnish	ings, Systems)		\$		
В.	Assembly's Contribution: 1. Upfront Costs (Earnest Money, Escrow Ac						
	2. Cash (Building Fund)		+ \$				
C.	Total Assembly Contributi (Line B1 + Line B2 – Must be a mi		= \$				
D.	Preliminary Loan Amoun	nt:			\$		
E.	Contingency Funds: (If needed, 10% - 15% for any R	emodeling Costs)			+ \$		
F.	Total Requested Loan An (Line D + Line E – Insert this amo				= \$		
	Requested Funding Date	:					
ASSEMBLY IN	NFORMATION:						
Have you borr	rowed funds from Stewards	Foundation before?	•			□ Yes	□ No
Does your asse	embly have a current Loan	with Stewards Four	ndation?			□ Yes	□ No
Attendance:	Adults at Lord'	Supper Adul	ts in fellowship				
One Yea	ar Ago						
Current							

## **RESOLUTION**

For

assembly			
I.	. Secretary of		
l,	asser	nbly	
organized and existing under the la			, do hereby certify that I am
the keeper of the records of the Ass	state sembly and that at	a duly c	called meeting held
·	•	•	
time date	<i>,</i>	20	_, at which a quorum was present, the
following resolution was adopted, any respect whatsoever:	and that said resol	ution ha	as not been rescinded or modified in
"RESOLVED, that the Asser Foundation Service Guidelines and empowered to borrow from Stewar	l Statement of Faitl	n, and th	,
		D	OOLLARS (\$,00)
written amount			
The officers are hereby auth requested by Stewards Foundation			cessary legal documents as shall be ess.
	, is authorized to	o repres	sent the Assembly with respect to this
name		•	, 1
loan application and his signature	shall bind the Asse	mbly.	
It is understood that any fur used to prepay said loan.	nds not used in the	ongoin	ng ministry of the Assembly will be
WITNESS MY HAND, this	day of		, 20
	Secretary		
Assembly's Elders: Signature		Printed N	Name
		-	
		-	



### **PROPERTY INVENTORY SHEET**

Assembly Name:		Date:		
Please list all owned real properties (land, buildings) below:				
Property Address (Please attach legal description if available)	Original Cost	Current Appraised Value	Appraisal Date (Please attach if available)	
1				
2				
3				
4				
5				



### **ELDER'S INFORMATION FORM**

Assembly Name:		Date:
1		
Name	Street	Phone (cell)
	City, State, Zip	Phone (work)
	Email	Phone (home)
2	Street	Phone (cell)
	City, State, Zip	Phone (work)
	Email	Phone (home)
3	Street	Phone (cell)
	City, State, Zip	Phone (work)
	Email	Phone (home)
4	Street	Phone (cell)
	City, State, Zip	Phone (work)
	Email	Phone (home)
5	Street	Phone (cell)
	City, State, Zip	Phone (work)
	Email	Phone (home)
6		
Name	Street	Phone (cell)
	City, State, Zip	Phone (work)
		Phone (home)



### LOAN CONTACT INFORMATION FORM

Assembly Name:	Date:		
Mailing Address:			
City:	State:	Zip:	
Loan Contact Name:			
Contact Mailing Address:			
City:	State:	Zip:	
Email Address:	@		
Preferred Phone No:	Secondary Phone No: _		
Would you prefer that your monthly st	ratements be □ mailed <b>or</b> □ emaile	d?	
Others authorized to receive monthly	statements (email only):		
Name:			
Email Address:	@		
Name:			
Email Address:	@		
Name:			
Email Address:			

#### Please print legibly so we can get statements to the correct mailing or email address

Return completed Loan Contact Information Form

By Mail: Stewards Foundation

1420 W. Mockingbird Lane, Suite 410

Dallas, Texas 75247-4932

Email: nancy@stewardsfoundation.org

Fax: 972-726-6589

#### STEWARDS FOUNDATION STATEMENT OF FAITH

- 1. The Bible is inspired by God, inerrant in the original documents, and the final authority in all matters of faith and practice.
- 2. There is one God, eternally existent in three Persons: Father, Son and Holy Spirit.
- 3. The Lord Jesus Christ is fully God and fully man, born of a virgin, sinlessly perfect. His sacrifice on the cross is substitutionary and representative. He arose bodily from the dead and ascended to His Father's right hand, where He now ministers as our Great High Priest. He will come to rapture His Church and return to reign on the earth.
- 4. Every member of the human race is fallen, sinful and lost, making the regenerating work of the Holy Spirit essential for the salvation of man. Redemption is entirely through the blood of Christ, and salvation is by grace through faith in the Lord Jesus Christ.
- 5. At salvation, the Holy Spirit indwells the believer, who is sealed until the day of redemption, empowering the believer to live a godly life.
- 6. There will be a resurrection of the saved and of the lost; of the saved unto eternal life, and of the lost unto eternal and conscious judgment.
- 7. The Church began with the descent of the Holy Spirit at Pentecost, and is composed of all true believers in the Lord Jesus Christ. These believers are united to Him and to one another by the indwelling Holy Spirit making the Church, as a whole, a living organism, known as the Body of Christ.
- 8. Christ, our risen Head, is the giver of gifts, such as evangelists, shepherds and teachers, who are responsible to Him for their service. They are given, "for the perfecting of the saints, unto the work of the ministry, unto the edifying of the Body of Christ."
- 9. There are two Christian ordinances: baptism and the Lord's Supper. Baptism by immersion identifies the believer with Christ in His death, burial and resurrection so that the believer should walk in newness of life. The Lord's Supper is a memorial feast, instituted by the Lord Himself, exclusively for His own. In the observance of this Supper, believers, functioning as worshiping priests before God, remember the Lord Jesus Christ and proclaim His death until He comes.
- 10. Every true child of God possesses eternal life and, being justified, sanctified and sealed with the Holy Spirit, is safe and secure for all eternity. However, a Christian can, through sin, lose fellowship, joy, power, testimony and reward, thereby incurring the Father's chastening. Relationship is eternal, being established by the new birth; fellowship, however, is dependent upon obedience.
- 11. The personal return of the Lord Jesus Christ to translate His Church is imminent, an event that concludes this present age of grace. This will be followed by the outpouring of God's wrath on the earth, known as the Tribulation. After this, Christ's Millennial Kingdom will be established, and the "glory of the Lord will cover the earth as the water covers the sea." At the conclusion of His Millennial reign, Christ will deliver the Kingdom to God the Father, that the Triune God may be all in all.

We, the elders of:  Assembly Name		State
affirm that our assembly is in agreement with the	e above Statement of Faith:	
Elder's signatures:	Printed names:	

#### STEWARDS FOUNDATION SERVICE GUIDELINES

These Service Guidelines, which are Biblically based, describe some important characteristics of assemblies that qualify them for the services of Stewards Foundation. Obviously, no statement on paper can fully describe what distinguishes a scriptural assembly. However, we believe that these guidelines reflect the principles upon which Stewards Foundation was established, and describe what has been historically believed and practiced by those assemblies gathered unto the name of the Lord Jesus Christ alone.

Each assembly should be conducted and operated in accordance with New Testament principles of gathering, including, but not limited to the following:

1. Recognizing and giving opportunity for the functioning of the priesthood of all believers with no clergy / laity distinction.

The assembly recognizes and gives opportunity for the development and the exercise of the spiritual gift of every believer (*I Cor. 12:7; Eph. 4:12*). The assembly does not have a one-man ministry, in substance or in name, by relegating to one man all, or nearly all, of the preaching and teaching responsibilities, thereby introducing an unscriptural clerical class threatening the practical recognition of the Headship of Christ. (*Eph. 4:15, 16*)

- 2. Being committed to the principle of a plurality of leadership, demonstrated by a group of male elders with equal authority, who lead as shepherds under the Headship of Christ. (*I Tim. 3:1 7; Titus 1:5 -9; Heb. 13:17*)
- 3. Being independent of any controlling organization or other affiliation, it is autonomous in its government, and in fellowship with other assemblies. (*I Cor. 1:2*)
- 4. Remembering the Lord in a weekly observation of the Lord's Supper, normally on Sunday.

This is to be the central meeting of the assembly (*Acts 2:42*), where those in fellowship are present. The Lord's Supper is not a meeting simply added onto another service, but a time fully devoted to the remembrance of the Lord Jesus Christ (*I Cor. 11:23-25*). Male believers in the fellowship are encouraged to participate audibly, while female believers in fellowship are to take part silently, all under the direction of the Holy Spirit alone.

"Therefore my beloved brethren, be ye steadfast, unmovable, always abounding in the work of the Lord, forasmuch as ye know that your labor is not in vain, in the Lord." (I Cor. 15:58)

We, the elders of:  Assembly Name	City	State
affirm that our assembly is in agreement with the above Serv	vice Guidelines:	
Elder's signatures:	Printed names:	
	_	

Compliance with these Service Guidelines is required to maintain non-profit foundation membership and benefits from Stewards Foundation. For any assembly that moves away from these Guidelines, loans will become due and payable, and alternative financing is to be procured from another source.