



## APPLICATION CHECK LIST REFINANCE

<b>Enclosed Items to be Returned:</b>	<b>Comments:</b>
Completed Loan Application – include prepayment penalties where indicated under Loan Calculation	
Completed Resolution	
Completed Property Inventory Sheet with Appraisal or Current Tax Valuation	
Completed Elders List	
Completed Loan Contact Form	
Signed Statement of Faith	
Signed Service Guidelines	
<b>Items Provided by Assembly:</b>	
Brief Historical Sketch of Assembly	
Profit & Loss Statement and Balance Sheet for last 2 years, and end of all quarters for current year	
Current Bank Statements for year-end of last 2 years, and end of all quarters of current year	
Copy of original loan application and note (containing terms and conditions) for any outstanding loans with lenders <b>other than</b> Stewards Foundation	
Secretary of State's Certificate	
Articles of Incorporation	
Bylaws	



# LOAN APPLICATION REFINANCE

Assembly Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Year Assembly Established: \_\_\_\_\_ Incorporated:  Yes  No Year Incorporated: \_\_\_\_\_

### APPLICANT CONTACT INFORMATION:

(This person must be available to communicate by email with Stewards Foundation throughout loan process)

_____	_____	_____
<i>Name</i>	<i>Street</i>	<i>Phone (cell)</i>
_____	_____	_____
<i>City, State, Zip</i>	<i>Email</i>	<i>Phone (home)</i>

### CURRENT LOAN INFORMATION:

Lender: \_\_\_\_\_ Original Amount: \_\_\_\_\_ Loan Date: \_\_\_\_\_

Interest Rate: \_\_\_\_\_  Fixed  Adjustable  Balloon Note Length (Years) \_\_\_\_\_ Years Remaining: \_\_\_\_\_

### NEW LOAN CALCULATION:

A. Loan Balance:	\$ _____
(Actual Balance will be calculated at closing)	
B. Prepayment Penalty (if any):	+ \$ _____
(Contact your Lender if you are uncertain)	
C. Requested Loan Amount:	= \$ _____
Requested Funding Date: _____	

### ASSEMBLY INFORMATION:

Have you borrowed funds from Stewards Foundation before?  Yes  No

Does your assembly have a current Loan with Stewards Foundation?  Yes  No

Attendance:	Adults at Lord' Supper	Adults in fellowship
One Year Ago	_____	_____
Current	_____	_____

# RESOLUTION

For

\_\_\_\_\_

*assembly*

I, \_\_\_\_\_, Secretary of \_\_\_\_\_,

*name*

*assembly*

organized and existing under the laws of \_\_\_\_\_, do hereby certify that I am

*state*

the keeper of the records of the Assembly and that at a duly called meeting held

at \_\_\_\_\_, on \_\_\_\_\_, 20\_\_\_\_, at which a quorum was present, the

*time*

*date*

following resolution was adopted, and that said resolution has not been rescinded or modified in any respect whatsoever:

“RESOLVED, that the Assembly is organized and operates in accordance with the Stewards Foundation Service Guidelines and Statement of Faith, and the officers of the Assembly are empowered to borrow from Stewards Foundation the sum of:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ .00).

*written amount*

The officers are hereby authorized to execute the necessary legal documents as shall be requested by Stewards Foundation to secure said indebtedness.

\_\_\_\_\_, is authorized to represent the Assembly with respect to this

*name*

loan application and his signature shall bind the Assembly.

It is understood that any funds not used in the ongoing ministry of the Assembly will be used to prepay said loan.

WITNESS MY HAND, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Secretary

Assembly's Elders:

*Signature*

*Printed Name*

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## PROPERTY INVENTORY SHEET

Assembly Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please list all owned real properties (land, buildings) below:

Property Address (Please attach legal description if available)	Original Cost	Current Appraised Value	Appraisal Date (Please attach if available)
1. _____ _____	_____	_____	_____
2. _____ _____	_____	_____	_____
3. _____ _____	_____	_____	_____
4. _____ _____	_____	_____	_____
5. _____ _____	_____	_____	_____



## ELDER'S INFORMATION FORM

Assembly Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. \_\_\_\_\_  
Name Street Phone (cell)

\_\_\_\_\_  
City, State, Zip Phone (work)

\_\_\_\_\_  
Email Phone (home)

2. \_\_\_\_\_  
Name Street Phone (cell)

\_\_\_\_\_  
City, State, Zip Phone (work)

\_\_\_\_\_  
Email Phone (home)

3. \_\_\_\_\_  
Name Street Phone (cell)

\_\_\_\_\_  
City, State, Zip Phone (work)

\_\_\_\_\_  
Email Phone (home)

4. \_\_\_\_\_  
Name Street Phone (cell)

\_\_\_\_\_  
City, State, Zip Phone (work)

\_\_\_\_\_  
Email Phone (home)

5. \_\_\_\_\_  
Name Street Phone (cell)

\_\_\_\_\_  
City, State, Zip Phone (work)

\_\_\_\_\_  
Email Phone (home)

6. \_\_\_\_\_  
Name Street Phone (cell)

\_\_\_\_\_  
City, State, Zip Phone (work)

\_\_\_\_\_  
Email Phone (home)



## LOAN CONTACT INFORMATION FORM

Assembly Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Loan Contact Name:** \_\_\_\_\_

**Contact Mailing Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Preferred Phone No: \_\_\_\_\_ Secondary Phone No: \_\_\_\_\_

Would you prefer that your monthly statements be  mailed **or**  emailed?

Others authorized to receive monthly statements (email only):

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

**Please print legibly so we can get statements to the correct mailing or email address**

Return completed Loan Contact Information Form

By Mail: Stewards Foundation

1420 W. Mockingbird Lane, Suite 410

Dallas, Texas 75247-4932

Email: [nancy@stewardsfoundation.org](mailto:nancy@stewardsfoundation.org)

Fax: 972-726-6589

## STEWARDS FOUNDATION STATEMENT OF FAITH

1. The Bible is inspired by God, inerrant in the original documents, and the final authority in all matters of faith and practice.
2. There is one God, eternally existent in three Persons: Father, Son and Holy Spirit.
3. The Lord Jesus Christ is fully God and fully man, born of a virgin, sinlessly perfect. His sacrifice on the cross is substitutionary and representative. He arose bodily from the dead and ascended to His Father's right hand, where He now ministers as our Great High Priest. He will come to rapture His Church and return to reign on the earth.
4. Every member of the human race is fallen, sinful and lost, making the regenerating work of the Holy Spirit essential for the salvation of man. Redemption is entirely through the blood of Christ, and salvation is by grace through faith in the Lord Jesus Christ.
5. At salvation, the Holy Spirit indwells the believer, who is sealed until the day of redemption, empowering the believer to live a godly life.
6. There will be a resurrection of the saved and of the lost; of the saved unto eternal life, and of the lost unto eternal and conscious judgment.
7. The Church began with the descent of the Holy Spirit at Pentecost, and is composed of all true believers in the Lord Jesus Christ. These believers are united to Him and to one another by the indwelling Holy Spirit making the Church, as a whole, a living organism, known as the Body of Christ.
8. Christ, our risen Head, is the giver of gifts, such as evangelists, shepherds and teachers, who are responsible to Him for their service. They are given, "for the perfecting of the saints, unto the work of the ministry, unto the edifying of the Body of Christ."
9. There are two Christian ordinances: baptism and the Lord's Supper. Baptism by immersion identifies the believer with Christ in His death, burial and resurrection so that the believer should walk in newness of life. The Lord's Supper is a memorial feast, instituted by the Lord Himself, exclusively for His own. In the observance of this Supper, believers, functioning as worshiping priests before God, remember the Lord Jesus Christ and proclaim His death until He comes.
10. Every true child of God possesses eternal life and, being justified, sanctified and sealed with the Holy Spirit, is safe and secure for all eternity. However, a Christian can, through sin, lose fellowship, joy, power, testimony and reward, thereby incurring the Father's chastening. Relationship is eternal, being established by the new birth; fellowship, however, is dependent upon obedience.
11. The personal return of the Lord Jesus Christ to translate His Church is imminent, an event that concludes this present age of grace. This will be followed by the outpouring of God's wrath on the earth, known as the Tribulation. After this, Christ's Millennial Kingdom will be established, and the "glory of the Lord will cover the earth as the water covers the sea." At the conclusion of His Millennial reign, Christ will deliver the Kingdom to God the Father, that the Triune God may be all in all.

We, the elders of: \_\_\_\_\_  
*Assembly Name* *City* *State*

affirm that our assembly is in agreement with the above Statement of Faith:

*Elder's signatures:*

*Printed names:*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

